

Area Enhancement Request

[] Citizen Request [] Business Request [] Officer Initiated Date _____ Time _____

PERSON REPORTING SECTION: (Leave blank when officer initiated)

Name: (Last, first, middle) _____

Residence Address: _____

Business Address: _____

Residence Phone: _____ Business Phone: _____

Location of Activity/Problem:

OFFICER INITIATING REQUEST:

Name: _____

Date: _____

Additional Information: _____

CODE ENFORCEMENT:

[] Abandoned/junked vehicle on private prop.

[] Abandoned vehicles on street

[] Unkempt conditions on private property

[] Illegal dumping

[] Other (explain)

PUBLIC WORKS:

[] Street repair

[] Tree trimming

[] Street lighting

[] Other (explain)

POLICE DEPARTMENT: (Confidential)

[] Criminal Activity

[] Traffic Complaint

[] Other (explain)

OTHER:

[] _____

[] _____

[] _____

Service Response

DEPARTMENT NOTIFIED:

Department: _____ Date: _____ Time: _____

Employee: _____ Extension: _____

ACTION TAKEN: _____

Date Returned: _____ Signature: _____

(Person Returning Completed Request)